

Village Board Meeting – April 22nd, 2024

On April 22nd, 2024, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Others present included Tiffany Prince with the Colfax Youth Program, Library Director Bragg-Hurlburt, Police Chief Anderson, Public Works Director Bates, Deputy Clerk-Treasurer Riemer, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger received a voice recording.

Public Comments - none

Communications by the Village President –none.

Consent Agenda

Regular Board Meeting Minutes –April 8th, 2024

Review Statement of Bills Pooled Checking–April 8th, 2024 to April 21st, 2024

Review Statement of Bills Solid Waste & Recycling Checking – April 8th, 2024 to April 21st, 2024

Training Request – none

Facility Rental and Licenses – none

Licenses

- **Transient Merchant Licenses-Panda Food Truck-Alvin Lu-April to October 2024**
- **Operator’s License-Amanda Kikilas-April 22nd, 2024 to June 30th, 2024 -The Concierge, Home Décor & More**

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the Consent Agenda items 7 a. through 7 f. ii. which included the April 8th, 2024 Regular Board Meeting Minutes, Statement of Bills for Pooled Checking and Solid Waste & Recycling for April 8th, 2024 to April 21st, 2024, no Training Requests or Facility Rentals, Licenses included Transient Merchant License-Panda Food Truck-Alvin Lu – April 2024 to October 2024 and Operator’s License-Amanda Kikilas-April 22nd, 2024 to June 30, 2024 – The Concierge, Home Décor & More. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Dunn County Humane Society-Request for Funds-Chief Anderson – Anderson explained that the Humane Society requested assistance at a residence in the Village limits. Afterwards, the Village of Colfax received the letter included in the packet. After discussion, the a motion was made by Trustee Davis and seconded by Trustee Burcham to authorize payment to the Dunn County Humane Society for \$185 which excludes the \$35 payment for the initial visit. The Village will invoice individual for the cost paid to the Dunn County Humane Society or they will pay citations. Voting For: Trustees Best, Rud, Davis, Burcham, Prince and Stene. Voting Against: none. Motion carried.

Library Report & Update Job Center Outreach – Lisa Bragg-Hurlburt – The job center would like to have a mobile job center available in the Village of Colfax monthly. A motion was made by Trustee Stene and seconded by Trustee Davis to allow the mobile Job Center to park on Main Street monthly beginning in June. A voice vote was taken with all members voting in favor. Motion carried.

Balsam Street/Oak Street Update-Notice of Municipal Street Improvement Supplemental Program - No action required. Niggemann explained that the Village did receive the Wisconsin Department of Transportation the 2024-2025 Municipal Street Improvement Supplemental Program (MSIS) funds of \$165,150.

Colfax Youth Sports Corporation Funds Request- A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the request of \$1,500 towards the Colfax Youth Sports Corporation. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Cemetery Mower Purchase Request – Tractor Central -2023 John Deere Z530M ZTak Zero Turn – A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the purchase of a 2023 John Deere Z530M Z Tak Zero Turn Mower for the cemetery using assigned fund balance. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Parks Mower Trade-In Request- Tractor Central -Trade-In 2021 John Deer 1570 for John Deere 1570 Terrain Cut Commercial Front Cut Mower – A motion was made by Trustee Stene and seconded by Trustee Davis to approve the

trade-in of the 2021 John Deere 1570 for a new John Deere 1570 Terrain Cut Commercial Front Mower for Parks from the Assigned Fund Balance from Parks and the Balance for 2024 budget. Voting For: Trustees Burcham, Rud, Davis, Jenson, Best, Stene and Prince. Voting Against: none. Motion carried.

Water Tower Cleaning Quotes - Water Tower Clean & Coat Inc \$6,000, Lane Tank Company Inc \$8,000 and Central Tank Coatings \$9,000. A motion was made by Trustee Stene and seconded by Trustee Burcham to select Water Tower Clean & Coat Inc for \$6,000.00. Voting For: Trustees Jenson, Rud, Stene, Best, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Board Confirmations Board Confirmations Spring Election 2024, Term: April 16th, 2024 to April 21st, 2026 includes Village Trustees Annie Jenson, Gary Stene and Carey Davis, Term: April 18th, 2023 to April 15th, 2025 includes Village President Jeff Prince and Village Trustees Margaret Burcham, Jen Rud and Clint Best

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the Board of Confirmations. A voice vote was taken with all members voting in favor. Motion carried

Committee Appointments – Prince indicated that there were a few changes. Trustees should review and if they would like any changes they should talk with him for consideration.

Closed Session – A motion was made by Trustee Davis and seconded by Trustee Burcham to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises- Administrator-Clerk-Treasurer at 8:09 p.m. Voting For: Trustees Stene, Burcham, Davis, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

Open Session – A motion was made by Trustee Stene and seconded by Trustee Best to convene into open session to take any action resulting from the closed session regarding Administrator-Clerk-Treasurer to accept the formal resignation of Lynn Niggemann, Administrator-Clerk-Treasurer and begin the hiring process. A voice vote was taken with all members voting in favor. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Jenson and seconded by Trustee Stene to adjourn the meeting at 9:02 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest:

Lynn Niggemann
Administrator-Clerk-Treasurer