

## **EMPLOYMENT OPPORTUNITY**

### **Colfax and Elk Mound Solid Waste & Recycling Collection Site Attendant(s)**

The Colfax and Elk Mound Solid Waste & Recycling Collection sites are under the Direction of the Village of Colfax. The Village of Colfax is looking for individuals interested in working at the collection sites on Wednesdays and/or Saturdays. A typical week is approximately 11 hours **with the option of alternate weeks or substitute.**

#### **Overview of Job**

Attendants are required to keep site clean, safe, and efficient for public usage during business hours, and assists the public with their solid waste and recycling activities in a professional and courteous manner. Assist when site user needs, help with proper sorting and public interactions for compliance with all Colfax RU Solid Waste & Recycling Ordinance protocols.

#### **Minimum Training and Experience Required to Perform Essential Job Functions**

High school diploma or equivalent, materials handling experience desired, or any combination of education and experience that provides equivalent knowledge, skills and abilities. Must have excellent situational awareness, communication skills, and be responsive to visual and audible cues, and have a strong attention to detail. General reading, writing, and arithmetic skills are also required.

#### **Mathematical Ability**

Ability to do basic math, including measurements, weights, volumes, and basic accounting skills.

#### **Physical Requirements**

Ability to work for extended periods of time up to 11 hours; ability to see, read, and comprehend small writing and symbols; ability to perform a combination of stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling objects and materials of moderate weight up to 50 pounds.

#### **Environmental Adaptability**

Ability to work outdoors in all-weather, all-season conditions, and be adaptable to hot, cold, wet, dusty, noisy, and odorous environments.

**Pay** \$17.00/hour - Attendant

**Deadline** to submit Application: To Be Determined.

#### **If interested please contact Lynn Niggemann:**

In person at the Village of Colfax, 613 Main Street, Colfax, WI 54730.

By phone: 715-962-3311 or cell 715-308-9986

Email: [clerktreasurer@villageofcolfaxwi.org](mailto:clerktreasurer@villageofcolfaxwi.org)

Website: [www.villageofcolfaxwi.org/Employment and Bids](http://www.villageofcolfaxwi.org/Employment%20and%20Bids)