

## **Village Board Meeting – May 13<sup>th</sup>, 2024**

On May 13<sup>th</sup>, 2024, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees Best, Stene (until 7:40 p.m.), Jenson, Rud, Davis, Burcham and Prince. Others present included Library Director Bragg-Hurlburt, members of the elevator committee members Mark Johnson, Gary Swartz and Nancy Baumgartner, Cory Scheidler with Cedar Corporation, Police Chief Anderson, Public Works Director Bates, Deputy Clerk-Treasurer Riemer, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Public Comments** – none.

**Communications by the Village President** – Reminder Memorial Day Monday meeting will be on Tuesday, May 28<sup>th</sup>, 2024.

### **Consent Agenda**

**Regular Board Meeting Minutes –April 22<sup>nd</sup>, 2024**

**Review Statement of Bills Pooled Checking–April 22<sup>nd</sup>, 2024 to May 12<sup>th</sup>, 2024**

**Review Statement of Bills Solid Waste & Recycling Checking – April 22<sup>nd</sup>, 2024 to May 12<sup>th</sup>, 2024**

### **Training Request**

- Chief Anderson & Officer Strzok – May 23, 2024 Defense & Arrest Tactics Refresher Training at Northwood Technical College, Rice Lake WI
- Don Logslett- Bloodborne Refresher & Consolidated Safety Refresher Training- June 4<sup>th</sup>, 2024 at the Village of Baldwin
- Sheila Riemer, Lisa Bragg-Hurlburt, Jolene Albricht, Bill Anderson, Ryan Strzok-Bloodborne Pathogens Refresher Training at Village of Baldwin – June 4<sup>th</sup>, 2024
- Collection Site Workers – Bloodborne Pathogens Refresher Training at Village of Baldwin -June 4<sup>th</sup>, 2024
- Colfax Rescue – Robert Kelsall – EMT 2 – Advanced EMT – Summer 2024 - \$700

**Facility Rental Tower Park** – Weekly Wednesday use for Bible Study – 6 pm to 8:30 pm – Request for fee to be waived.

Licenses

**Six Month Temporary Class “B”/“Class B” retailer’s License** – May 13<sup>th</sup>, 2024 to October 31, 2024 – Colfax Softball Association

**Operator’s License** – May 13<sup>th</sup>, 2024 to June 30<sup>th</sup>, 2024 – A Little Slice of Italy -Rachel Radonz

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the Consent Agenda items which included the minutes of April 22<sup>nd</sup>, 2024 Regular Board Meeting, Statement of Bills for Pooled Checking and Solid Waste & Recycling for April 22<sup>nd</sup>, 2024 to May 12<sup>th</sup>, 2024, Training Requests for Chief Anderson & Officer Strzok on May 23<sup>rd</sup>, 2024 for Defense & Arrest Tactics Refresher Training at Northwood Technical College, Rice Lake WI, Don Logslett – Bloodborne Refresher & Consolidated Safety Refresher Training, Sheila Riemer, Lisa Bragg-Hurlburt, Jolene Albricht, Bill Anderson, Ryan Strzok, Collection Site Workers – Bloodborne Pathogens Refresher Training at Village of Baldwin -June 4<sup>th</sup>, 2024 and Colfax Rescue – Robert Kelsall – EMT 2 – Advanced EMT Conditional Employment – Summer 2024 - \$700, Facility Rental-Tower Park–Weekly Wednesday use for Bible Study from 6 pm to 8:30 pm, Six Month Temporary Class “B”/“Class B” Retailer’s License – May 13<sup>th</sup>, 2024 to October 31, 2024 – Colfax Softball Association and the Operator’s License–May 13<sup>th</sup>, 2024 to June 30<sup>th</sup>, 2024 – A Little Slice of Italy -Rachel Radonz. A voice vote was taken with all members voting in favor. Motion carried.

### **Consideration Items**

**Elevator Committee Recommendations-Flexible Facilities Program Grant** – Bragg-Hurlburt informed the Village Board of the Elevator Committee’s recommendation to approve hiring a grant writer for the Flexible Facilities Grant, using Elevator Fund monies to pay for the grant-writing. The Committee has reached out to three different firms for bids on the grant-writing, but with the fast-approaching deadline, they would like the Board to authorize the Village Administrator to accept bids in moving forward. A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the hiring of a grant writer to maximize the opportunity of applying for the Flexible Facilities Grant Program for the addition to the Library and Elevator. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

**Zoning Board of Appeals May 6<sup>th</sup>, 2024 meeting actions – 803 University Ave.** – The Mittelstadt request was to encroach on the side yard set-back from three feet from the accessory building to the lot line to zero feet to construct a lean-to parking stall. Neither neighbor voiced any negative concerns. A motion was made by Trustee Stene and seconded by Trustee Rud to approve the variance request for 803 University Avenue, Logan Mittelstadt, to have a zero

set-back on the east side to construct a lean-to parking stall and storage. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

#### **East View Development Update/Considerations**

**Lots 1 & 2- John Fraley** – A motion was made by Trustee Davis and seconded by Trustee Jenson to authorized multi-family units as non-rentals, Twin Home lots will be allowed with two owners or Single-Family homes may be constructed. Voting For: Trustees Best, Jenson, Davis and Prince. Voting Against: Trustees Stene, Rud and Burcham. Motion carried.

**Twin Home lots – Lots 10, 11 and 12** – A motion was made by Trustee Jenson and seconded by Trustee Burcham to offer Rosenbrook and KM Construction each one lot for the cost of \$10,000. The third lot will first be offered to Rosenbrook with a completion date no later than December 31, 2025; second to KM Construction and finally if they would like to work together that is an option. Voting For: Trustees Davis, Rud, Jenson, Best Burcham and Prince. Voting Against: none. Motion carried.

**Natural Lawn Permit Issued – Northwest LLC-** Niggemann explained that the Natural Lawn process consisted of sending public notices to all property members within 300 feet of the property lines of the requested natural lawn area. To decline the request, the 51% of the property owners need to be against it to decline the permit unless the applicant has not indicated compliance. motion was made by Trustee Jenson and seconded by Trustee Rud to approve the Natural Lawn Permit for Northwest LLC from May 2, 2024 to May 1, 2026. A voice vote was taken with all members voting in favor. Motion carried.

**STH 40 request for detour to complete Highway 40 and railroad resurface project** – A motion was made by Trustee Jenson and seconded by Trustee Burcham to change the detour route from Third Avenue to Fifth Avenue-Dunn St – E. Railroad Ave. and to check with the DOT regarding if the railroad approaches will be modified during the project. A voice vote was taken with all members voting in favor. Motion carried.

**Balsam Street/Oak Street Update – Public Information Meeting – Tuesday, May 14<sup>th</sup>, 2024 at 6 pm** – The removals were scheduled to begin today, but looking like tomorrow. Then the informational meeting for the residents affected will be held on Tuesday evening.

**Open Book/Board of Review – Board of Review Meeting – May 29<sup>th</sup>, 2024 5 pm to 7pm** – Niggemann verified that at least of the two trained Board members would be available to attend the meeting and verify that there would be a quorum. 2024 trainee was Clint Best and the 2023 trainee was Jen Rud. Trustee Rud will be present and the other voting members that will be in attendance include Jenson, Davis and Niggemann (a voting member for the Board of Review).

**Lagoon Streambank – US Army Corps of Engineers – Close out letter** – The US Army Corp has provided a letter indicating that they have closed the project which will now require the Village of Colfax to be responsible for maintenance of the streambank at the Lagoon based on the Maintenance Manual provided during the project.

**Spaghetti Dinner Update – Equipment purchase approval** – The Spaghetti Dinner raised \$1,879. With the donated funds, the Rescue Squad would like to purchase two Binder Lift devices and one First Response bag. A motion was made by Trustee Burcham and seconded by Trustee Best to approve the purchase of the two Binder Lift devices and the First Response bag. Voting For: Trustees Best, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

**Department Head Credit Card Authorizations- Public Works, Police Department, Rescue Squad** -A motion was made by Trustee Davis and seconded by Trustee Rud to approve authorization for Department Heads to have a Village of Colfax Purchasing card. Voting For: Trustees Burcham, Davis, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

**Assigned Funds Balance** – not available.

**Solid Waste & Recycling Updates/Consideration items** – Niggemann informed the Board that the Solid Waste & Recycling received the 2024 Recycling Grant Award in the amount of \$25,214.24 and the Clean Sweep Event – Hazardous Materials is scheduled for June 4<sup>th</sup>, 2024 2 pm to 6 pm at the Colfax Fair Grounds.

**Adjourn** – A motion was made by Trustee Burcham and seconded by Trustee Rud to adjourn the meeting at 8:25 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jeff Prince, Village President

Attest:

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Lynn Niggemann  
Administrator-Clerk-  
Treasurer