

Village of Colfax  
Public Properties Committee Meeting  
Monday, June 10<sup>th</sup> 2024  
6:00 p.m.  
Village Hall, 613 Main Street, Colfax, WI

## Agenda

1. Call to Order
2. 613 Main Street Building – Flexible Facilities Grant Update
3. 605 Pine St – Update and discussion

4. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Carrie L Johnson - Administrator-Clerk-Treasurer's Office, 613 Main Street, Colfax, (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that and necessary arrangements can be made to accommodate each request.

**\*\*\*\*It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information- no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.\*\*\*\***

## Deputy Clerk Treasurer

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**From:** Lisa Bragg-Hurlburt <hurlburt@colfaxpubliclibrary.org>  
**Sent:** Thursday, June 6, 2024 11:00 AM  
**To:** 'Shiela Riemer'; Lynn Niggemann  
**Subject:** Fw: Recap of Today's Library FFP Meeting

Sheila and Carrie, here is that timeline Gary wanted from Ayres. Lisa

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**From:** Fugett, Lisa <FugettL@ayresassociates.com>  
**Sent:** Wednesday, June 5, 2024 3:26 PM  
**To:** Lisa Bragg-Hurlburt <hurlburt@colfaxpubliclibrary.org>; clerktreasurer <clerktreasurer@villageofcolfaxwi.org>  
**Cc:** Shambeau, Gareth <ShambeauG@AyresAssociates.com>  
**Subject:** Recap of Today's Library FFP Meeting

Hi Lisa,

As requested, here is an outline of our next steps regarding the Flexible Facilities Grant. Please share this with your team so they have it ready for their Monday meeting.

<u>Time Frame</u>	<u>Task</u>
Week ending 6/8	Site Visit with Architects - Completed
Week ending 6/15	Ayres to provide a rough draft of the grant narrative for Library/Village to review
Week ending 6/22	Lisa HB & Ayres will finalize sub-recipient details as required for Attachments C, C(2), F
Week ending 6/29	Miron & Ayres will finalize Project Budget Form Attachment A
Week ending 7/6	Complete & Upload Application Form and Attachments A, C, C2, F

Please reach out with any questions.

Thank you!



Lisa Fugett | Grant Writer  
(she/her)

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