Village of Colfax Regular Board Meeting Agenda Monday, January 27, 2025 7:00 p.m.

Village Hall, 613 Main Street Colfax, WI 54730

- 1. Call the Regular Board Meeting to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Comments
- 5. Communications from the Village President
- 6. Consent Agenda
 - Regular Board Meeting Minutes January 13th, 2025 January 26th, 2025
 - Review Statement of Bills Pooled Checking January 13th, 2025 January 26th, 2025
 - c. Review Statement of Bills Solid Waste & Recycling Checking- January 13th, 2025 January 26th, 2025
 - d. Training Requests none
 - e. Facility Rental none
 - f. Licenses none
- 7. Consideration Items
 - a. Chippewa Valley Door Estimate/Down Payment-Cold Storage door repair-\$995/\$597-approval
 - b. Rescue Billing Company Change-Discussion
 - c. Employee scheduling and payroll discussion-charts available Monday
 - d. Change of Office Hours- Discussion and possible action
 - e. Edvest 529 Plans benefit option no cost to Village. Discussion and possible action
 - f. Village Hall cleaning- Discussion
- 8. Committee/Department Reports/Discussions (no action)
 - a. Ordinance Updating Process-discussion
 - b. Park Minutes-January 10, 2025
 - c. Personnel Minutes-January 17, 2025
 - d. Peek at new Ambulance
- 9. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Carrie L Brown Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – January 13, 2025

On January 13, 2025, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees Jenson, Burcham, Best, Stene and Prince. Absent: Trustees Davis and Rud. Others present included Adam Accola, Director of Economic Development for Greater Dunn County, Public Works Director Bates, Deputy Clerk-Treasurer Riemer, Administrator-Clerk-Treasurer Johnson and LeAnn Ralph with the Messenger.

Public Comments Adam Accola introduced himself and talked a little about what he does. He is a facilitator for Dunn County working with smaller communities to bring in resources to capitalize on and build up the smaller communities to keep them moving forward. He works on residential, commercial and industrial subjects, making sure we have adequate housing, business etc. He has met with Trustee Stene, Administrator Johnson and President Prince to discuss the Village of Colfax moving forward thoughts and options. He believes the railroad is a great option to start seeing as how there are not many surrounding areas with the access the Village has.

Consent Agenda

Regular Board Meeting Minutes -December 16th, 2024

Review Statement of Bills Pooled Checking-December 16th, 2024 to January 12th, 2025

Review Statement of Bills Solid Waste & Recycling Checking – December 16th, 2024 to January 12th, 2025

Training Request - Carrie Johnson-WI Public Finance Seminar-February 13-14, 2025 by Ehlers

- Chrystal Smith-WEMSA Conference-January 21-24, 2025. Will ONLLY need to pay for Continuing Education

Facility Rental -none

Licenses- none

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda items 6a-6f which includes Regular Board Meeting Minutes –December 16th, 2024, Review Statement of Bills Pooled Checking– December 16th, 2024 to January 12th, 2025, Review Statement of Bills Solid Waste & Recycling Checking – December 16th, 2024 to January 12th, 2025, Training Request –Carrie Johnson-WI Public Finance Seminar-February 13-14, 2025 by Ehlers, and Chrystal Smith-WEMSA Conference-January 21-24, 2025. Will ONLY need to pay for Continuing Education, with the exception of any questions on the training portion. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Hydro-Corp Renewal Agreements – Residential & Non-Residential Johnson stated this is required and a 2-year agreement. Prices are consistent with previous years. A motion was made by Trustee Stene and seconded by Trustee Best to approve the Hydor-Corp renewal agreements for Residential at \$2285 and Non-Residential at \$8499.46. Voting For: Trustees Burcham, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

Loan Application-BCPL (re-approve corrected documentation from 11.13.24 meeting) — Johnson explained that at the 11.13.14 meeting the wrong resolution was used, the State needs it to be in their resolution and needs to be read by Trustees before approval. Trustee Burcham read the first loan application and resolution as attached for the State Trust Fund 5 year loan #05606095 of \$255,000 for financing TID 3 street projects only. A motion was made by Trustee Jenson and seconded by Trustee Stene to approve the 5 year loan application and resolution as attached to the application for \$255,000 for financing TID 3 street projects only. Voting For: Trustees Best, Stene, Jenson, Burcham and Prince. Voting Against: none. Motion carried. Trustee Jenson read the second loan application and resolution as attached for the State Trust Fund 18 year loan #05606094 of \$500,648 for financing TID 5 street projects only. A motion was made by Trustee Burcham and seconded by Trustee Best to approve the 18 year loan application and resolution as attached for \$500,648 for financing TID 5 street projects only. Voting For: Trustees Burcham, Stene, Jenson, Best and Prince. Motion carried.

New Ambulance –Request to showcase at WEMSA conference on January 21-24 2025. Chrystal Smith will accompany and attend trainings as available, delivery will occur after the conference. Johnson explained that the ambulance will be ready the week prior to the conference and thinks it would be a great idea for us to showcase at the WEMSA Conference. The ambulance company will cover Chrystal's tuition to the conference and hotel costs if the ambulance can be showcased, then she would just need continuing education costs to be covered. Trustee Jenson wondered what that cost would be. Johnson figured around \$200 not more than \$250. Johnson stated until it was approved they couldn't register to find out exact costs. Trustee Jenson would like that amount when Smith signs up. A motion was made by Trustee Burcham and seconded by Trustee Best to approve showcasing the new ambulance at the WEMSA Conference January 21-24, 2025. Voting For: Trustees Burcham, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

Committee/Department Reports/Discussions-no action- Administrator Johnson wanted to be sure the financial reports shown were what the Board was looking for. Moving forward the Board would like them in color as some of the amounts were hard to make out in black & white.

Closed Session – A motion was made by Trustee Burcham and seconded by Trustee Best to convene into closed session pursuant to WI Statutes 19.85(1)(c) Considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises at 7:42 p.m. A voice vote was taken with all members voting in favor. Motion carried.

Open Session – A motion was made by Trustee Stene and seconded by Trustee Burcham to convene into open session to take any action resulting from the closed session at 8:50 p.m. A voice vote was taken with all members voting in favor. Motion carried. A motion was made by Trustee Stene and seconded by Trustee Burcham to increase Public Works Director pay to 5% instead of 4%. Voting For: Trustees Best, Stene, Jenson, Burcham and Prince. Voting Against: none. Motion carried. A motion was made by Trustee Stene and seconded by Trustee Burcham to pay Public Works Director's dentist bill from June for \$566, due to issues with non-enrollment. Voting For: Trustees Burcham, Jenson, Best, Stene and Prince. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Stene and seconded by Trustee Burcham to adjourn the meeting at 8:53 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

	Jeff Prince, Village President
Attest:	
Carrie Johnson, Administrator-Clerk-Treasurer	

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ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From:

1/23/2025

1/13/2025

From Account:

Thru: 1/26/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	1/23/2025	XCEL ENERGY	408.13
XCEL	1/23/2025	XCEL ENERGY	-408.13
XCEL	1/23/2025	XCEL ENERGY	408.13
80134	1/15/2025	ADAM'S AUTO REPAIR	55.50
80135	1/15/2025	AMAZON CAPITAL SERVICES	242.28
80136	1/15/2025	AMERICAN AMBULANCE ASSOCIATION	578.00
80137	1/15/2025	BADGER STATE ELECTRIC	1,517.89
80138	1/15/2025	CARLTON DEWITT	1,009.90
80139	1/15/2025	CENTER POINT LARGE PRINT	100.00
80140	1/15/2025	CLOUD PCR LLC	1,071.11
80141	1/15/2025	COMMERCIAL TESTING LAB	245.50
80142	1/15/2025	CRAMER CONSULTING, LLC	250.00
80143	1/15/2025	CREDIT SERVICE INTERNATIONAL	119.32
80144	1/15/2025	DUNN COUNTY FIRE CHIEFS ASSOCIATION	100.00
80145	1/15/2025	DUNN COUNTY HUMANE SOCIETY	610.28
80146	1/15/2025	DUNN ENERGY COOPERATIVE	96.00
80147	1/15/2025	E.O. JOHNSON	99.95
80148	1/15/2025	GILBERTS OF SAND CREEK	78.00
80149	1/15/2025	GOTO COMMUNICATIONS INC	76.14
80150	1/15/2025	HUEBSCH LAUNDRY CO	90.80
80151	1/15/2025	HYDROCORP	453.00
80152	1/15/2025	LEAGUE OF WI MUNICIPALITIES	704.09
80153	1/15/2025	MENARDS-EAU CLAIRE	61.71
80154	1/15/2025	NORTHERN LAKE SERVICE, INC	472.50
80155	1/15/2025	ONE SOURCE IMAGING	204.97
80156	1/15/2025	PITNEY BOWES INC	91.29
80157	1/15/2025	SCHILLING SUPPLY	338.58
80158	1/15/2025	SYNERGY COOPERATIVE	2,040.44
80159	1/15/2025	VIKING DISPOSAL, INC	1,723.00
80160	1/15/2025	VILLAGE OF COLFAX	394.76
80161	1/15/2025	WATER CARE SERVICES	31.50
80162	1/15/2025	WELD RILEY SC	172.00
80163	1/15/2025	WORKHORSE SOFTWARE SERVICES, INC.	4,350.00

1/23/2025

2:11 PM

Reprint Check Register - Quick Report - ALL

Page: ACCT

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POOLED CHECKING ACCOUNT

Accounting Checks

Posted From:

1/13/2025

From Account:

Thru:

1/26/2025

Thru Account:

Check Nbr	Check Date	Payee		Amount
80164	1/15/2025	CHIPPEWA VALLEY TECH COLLEGE		14,462.42
80165	1/15/2025	COLFAX SCHOOLS		126,656.00
80166	1/15/2025	DUNN COUNTY TREASURER		98,427.41
EFTPS	1/16/2025	EFTPS-FEDERAL-SS-MEDICARE		7,507.33
WIDOR	1/16/2025	WI DEPARTMENT OF REVENUE		1,237.54
WIETF	1/17/2025	WI DEPT OF EMPLOYEE TRUST FUNDS		8,957.80
CHARTER	1/23/2025	CHARTER COMMUNICATIONS		512.65
WIDCOMP	1/16/2025	WISCONSIN DEFERRED COMPENSATION		185.00
WEENERGIES	1/20/2025	WE ENERGIES		922.53
WEENERGIES	1/20/2025	WE ENERGIES		529.83
			Grand Total	277,185.15

1/23/2025

2:12 PM

Reprint Check Register - Quick Report - ALL

Page: ACCT

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SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From:

1/13/2025

From Account:

Thru:

1/26/2025

Thru Account:

Check	Nbr	Check Date	Payee		Amount
))	1476	1/15/2025	C & S ENTERPRISES OF ELK MOUND		230.00
	1477	1/15/2025	CARLTON DEWITT		4,486.40
	1478	1/15/2025	DUNN ENERGY COOPERATIVE		302.00
	1479	1/15/2025	JOHNSON ROLL-OFF SERVICE, LLC		12,507.90
	1480	1/15/2025	UNEMPLOYMENT INSURANCE		158.13
	1481	1/15/2025	VILLAGE OF ELK MOUND		2,174.06
				Grand Total	19,858.49



Chippewa Valley Door 321 Frenette Drive Chippewa Falls, WI 54729 (715) 723-0742 info@chippewavalleydoor.us

BILL TO

Village of Colfax PO Box 417 Colfax, WI 54730-0417

JOB ADDRESS

Village of Colfax 614 Railroad Ave Colfax, WI 54730-0000

ESTIMATE DETAILS

Bottom Section Replacement: Dispose of damaged section. Furnish and install replacement.

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
SPOD	16'2 x 24" Wayne Dalton MDL 2411 White Uninsulated Bottom Section - Fully Installed	1.00	\$995.00	\$995.00
Co	ld storage	SUB-TOTAL TAX		\$995.00 \$0.00
		TOTAL		\$995.00

Thank you for your business!

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Chippewa Valley Door as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign	here	
JIELL	11010	

Deputy Clerk Treasurer

From:

Kayla Dahlberg < Kayla. Dahlberg@chippewavalleydoor.us>

Sent:

Monday, January 13, 2025 3:52 PM

To:

Deputy Clerk Treasurer

Cc: Subject: Curtis Jensen RE: Invoice

Good afternoon -

If you would like to move forward with the estimate, we will need a 60% down payment of \$597. Once we receive the down payment, we will move forward with ordering the replacement section and contact you to schedule the installation when the section arrives.

Please let me know if you need anything else!

Thanks!



Kayla Dahlberg
Administrative Assistant/Marketing
O 715-723-0742
321 Frenette Drive, Chippewa Falls, WI 54729

Thank you for choosing Chippewa Valley Door! Can we ask for your feedback? Leave us a Google Review! There is a continued response from Village residents that they have a difficult time getting into the office during the regularly scheduled business hours of 8am-4pm M-F to conduct business such as paying taxes, paying water/sewer bills, licensing pets, or asking questions regarding ordinances for fences, etc. I am proposing that starting April 1, 2025 office hours are changed to Monday/Tuesday 8am-6pm, Wednesday-Friday 8am-4pm. Sheila's hours will remain the same; M-F 8am-4pm; Carrie's office hours will change to Monday/Tuesday 8am-6pm, Wednesday/Thursday 8am-4pm, and Friday 8am-noon unless Sheila is taking a Friday off or a meeting is scheduled, then will extend to 4pm on Friday. April 1st will allow for 30 days of notice to be posted for the new extended hours of operation.

COLLEGE SAVINGS FOR EVERY FUTURE

EDVEST529

Your Partner in Saving for Higher Education

Investing in knowledge, career skills, and lifechanging opportunities.

What is a 529 plan?

Saving for future education is a financial goal for many families.

A 529 plan is an account that allows you to invest specifically for future education expenses.



529 Plans offer many advantages:



Accessibility

Parents, grandparents, other relatives, and friends can establish a 529 account, or make gifts on behalf of a beneficiary (the student for whom you are saving). The beneficiary can be a child, a spouse, or even yourself).



Flexibility

You can pay for tuition, fees, books, supplies, and more at eligible schools nationwide and many schools abroad. This includes public and private colleges and universities, technical colleges, graduate schools, professional schools, and apprenticeships registered and certified with the Secretary of Labor.



Tax Advantages

Any investment earnings in a 529 plan are tax-deferred, and withdrawals are tax-free when used for qualified higher education expenses. Wisconsin taxpayers who contribute to an account are eligible for a state tax deduction per beneficiary each year. *Limitations apply*.



Wisconsin's Own

Administered by the State of Wisconsin's Department of Financial Institutions, Edvest 529 is **Wisconsin's direct-sold 529 college savings plan** and has been helping families save for higher education for more than 25 years.

Need more information on Edvest 529?

Learn more with live webinars, on-demand videos, and individual appointments.



Edvest.com

1-888-338-3789

Customer support available in multiple languages.

Frequently Asked Questions - Edvest 529

Is there a Wisconsin income tax deduction?

Wisconsin taxpayers are eligible for a state income tax deduction for contributions to the Edvest 529 College Savings Plan.

The maximum tax-deductible amounts for the 2024 tax year are:

- \$5,000 per Beneficiary for a single filer or married couple filing a joint return; or
- \$2,500 per Beneficiary for a married couple filing separately.

What are qualified higher education expenses?

Qualified higher education expenses include:

- Tuition, Fees, books, supplies and equipment required for the enrollment and attendance of the beneficiary at any eligible educational institution.
- Computers and related technology such as internet access fees, software, or printers, when used primarily by the beneficiary enrolled at an eligible educational institution.
- Housing and food costs up to the published cost of attendance, if the student is enrolled at least half time at an eligible higher education institution.
- Certain additional enrollment and attendance costs at eligible educational institutions for any beneficiary with special needs.
- Wisconsin taxpayers may also use their savings for K-12 tuition, up to \$10,000, per beneficiary, per year, from all 529 plans; and any qualified education loan for the beneficiary or the beneficiary's sibling, subject to a lifetime limit of \$10,000.*

*Withdrawals for tuition expenses at a public, private or religious elementary, middle, or high school, registered apprenticeship programs, and student loans can be withdrawn free from federal and Wisconsin income tax. If you are not a Wisconsin taxpayer, these withdrawals may include recapture of tax deduction, state income tax as well as penalties. You should talk to a qualified professional about how tax provisions affect your circumstances.

Will savings in a 529 plan disqualify my child for financial aid?

Money saved in a 529 plan does not disqualify students from financial aid.

529 assets are typically treated as belonging to the parent and count less in Student Aid Index (SAI) calculations than assets held in the student's name. 529 accounts owned by grandparents, friends, or other family that is not a custodial parent do not impact the SAI.

If your child receives a scholarship that covers the cost of qualified higher education expenses, you can withdraw funds up to the scholarship amount without any penalty. However, you'll have to pay federal and state income taxes on the earnings portion of the withdrawal.

**The treatment of investments in a 529 savings plan varies by school. Assets are typically treated as the account holder's and not the student's. (Student assets are generally assessed at 20% whereas parental assets are generally assessed at 5.6%.) Any investments, including those in 529 accounts, may affect the student's eligibility to get financial aid based on need. You should check with the schools you are considering regarding this issue.

What if my child or loved one does not need all the funds for education?

With your Edvest 529 account, you're never locked in. You'll always have several options:

- Keep the funds in the account, and the investments will be available in future years if the beneficiary changes their mind about school.
- You can transfer the funds to another eligible beneficiary, such as another child, a grandchild or yourself.
- If your account has been opened for at least 15 years, you may be able to rollover funds into a Roth IRA (Individual Retirement Account) for the beneficiary. This special rollover is subject to additional rules and limits.¹
- Make a non-qualified withdrawal you can withdraw your principal contributions without a penalty, but any earnings will be subject to applicable federal and state taxes plus a 10% additional federal tax on earnings.

To learn more about Wisconsin's Edvest 529 College Savings Plan, its investment objectives, risks, charges and expenses see the Plan Description at Edvest.com. Read it carefully. Investments in the Plan are neither insured nor guaranteed and there is the risk of investment loss. Consult your legal or tax professional for tax advice. Check with your home state to learn if it offers tax or other benefits such as financial aid, scholarship funds or protection from creditors for investing in its own 529 plan. If the funds aren't used for qualified higher education expenses, a federal 10% penalty tax on earnings (as well as federal and state income taxes) may apply. TIAA-CREF Individual & Institutional Services, LLC, Member FINRA, distributor and underwriter for the Edvest 529 College Savings Plan.

¹ Funds rolled over to a Roth IRA can be withdrawn free from federal and Wisconsin income tax. If you are not a Wisconsin taxpayer, these withdrawals may include recapture of tax deduction, state income tax as well as penalties. Account Owners and Beneficiaries should consult with a qualified tax professional before rolling over funds from their 529 plan to contribute to a Roth IRA. You are responsible for determining the eligibility of a 529 plan to Roth IRA rollover including tracking and documenting the length of time the 529 plan account has been opened and the amount of assets in your 529 plan account eligible to be rolled into a Roth IRA.

Parks Committee Meeting January 10, 2025 9:18 AM

The Village of Colfax Parks Committee met on January 10, 2025 at 9:18 am. at the Village Hall, 613 Main St, Colfax, WI. Members Present were: Clint Best, Annie Jenson, Jeff Prince. Also present were, Administrator-Clerk-Treasurer Johnson and by invitation Rand Bates and Sheila Riemer.

Mr. Bates discussed some of the off-season repairs that were being done to park benches, tables and other equipment. Most of the repairs had been completed by the date of this meeting. He also indicated the slide at the ballpark was not holding up and would need to be replaced sooner rather than later. The slide will be observed and reviewed in the spring for potential repair or replacement. He also disposed of a couple of picnic tables that were beyond repair, and has 3 more that may also need replacing. Mr. Bates suggested a total of 5 picnic tables should be replaced. A discussion was held as to the cost of replacing the picnic tables and some possible options for purchasing either whole picnic tables from another community or purchasing the leg components and having the tops and seats put on by the high school shop class.

A date for updating the parks was discussed. As a part of that discussion, it was decided that the playground features at the fairgrounds were up for replacement first, with Iverson Park receiving some of the salvageable equipment. After some discussion, July of 2026 was decided as the date to aim for replacing playground equipment at the fairgrounds. That allows for 2 fairs to take place to fundraise for playground equipment.

Some fundraising campaign ideas include asking the FFA Alumni, American Legion, the Booster Club, Colfantastice, Dairy State Bankand Holden Church for donations toward the playground equipment. A goal of \$80,000 - \$120,000 was discussed, and Ms. Johnson will ask Dairy State if they would also be willing to do a matching funds donation during the 2025 and 2026 fiscal years.

Carrie Johnson showed another playground equipment company's website, with less-expensive equipment that may be fitting for the project. The Parks Committee will review that and other sites for equipment.

The campground plans were discussed, with a plan of action being set to move forward with the campground. First steps were discussed, and it was noted that the State does have to approve site plans before moving forward. A consultant is being contacted to discuss plans.

The dump station was brought back into discussion; the Parks committee would like to move forward with developing plans for the dump station in the spring of 2025. Rand Bates was asked to revisit those plans and bring them to the next meeting. A charge for the use of the dump station will be discussed at the next meeting; it was noted that Bloomer charges for using their dump station and that the next nearest one to the Hwy's 40 and 29 intersection is in Chippewa falls, over 20 miles away from the recreation areas surrounding Colfax.

The cemetery signage was reviewed as well, suggestions were made to change the wording on the sign and it will be revisited at the next meeting. A brief discussion was held regarding access to the river at the campground. Rand Bates will bring numbers to the next meeting for the access stairs. A brief discussion was held regarding financial input for the Veteran's Memorial at the cemetery. Jeff Prince will get better numbers for the next meeting.

The next meeting is set for Friday, February 7th, at noon at the Little Slice of Italy, 510 Main St Colfax, WI

A motion was made by Trustee Prince and seconded by Trustee Best to adjourn the meeting at 10:55am. A voice vote was taken with all members voting in favor.

Clint Best, Chair	Attest:
	Carrie Johnson, Administrator-Clerk-Treasur

Personnel Committee Meeting January 17, 2025 12:00 PM

The Village of Colfax Personnel Committee met on January 17, 2025 at 12:00 PM at the Little Slice of Italy, 510 Main St, Colfax, WI. Members Present were: Clint Best, Annie Jenson, Jeff Prince, Gary Stene. Also present were, Administrator-Clerk-Treasurer Johnson and by invitation Rand Bates, Donald Logslett and Brett Sajdera.

The discussion centered entirely on the Employee Handbook, with changes previously discussed reviewed and settled. Additionally, Carrie Johnson suggested a 50 cent per hour shift differential for snow removal between the hours of 10pm and 4am for all involved Village staff. Carrie Johnson will clean up the Employee Handbook to reflect the changes discussed and present it at the next meeting for final review before sending it to the Village Attorney for review and presentation to the Village Board for final approval.

The next meeting is set for Friday, February 21st, at noon at the Little Slice of Italy, 510 Main St Colfax, WI

A motion was made by Trustee Princall members voting in favor.	ee and seconded by Trustee Best to adjourn the meeting at 3:17 pm. A voice vote was taken with
Jeff Prince, Chair	Attest:





