

Village Board Meeting – January 27, 2025

On January 27, 2025, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees Jenson, Burcham, Best, Stene, Davis, Rud and Prince. Others present included Rescue Director Smith via zoom, Public Works Director Bates, Deputy Clerk-Treasurer Riemer, Administrator-Clerk-Treasurer Johnson and LeAnn Ralph with the Messenger.

Public Comments none.

Consent Agenda

Regular Board Meeting Minutes –January 13, 2025

Review Statement of Bills Pooled Checking– January 13th, 2025 to January 26th, 2025

Review Statement of Bills Solid Waste & Recycling Checking – January 13th, 2025 to January 26th, 2025

Training Request –none

Facility Rental –none

Licenses- none

Trustee Stene questioned the amount of a couple bills for Carlton DeWitt. Deputy Clerk Riemer stated one was for the Village and one was for Solid Waste & Recycling. The amount for Solid Waste included printing of permits, schedule fees and envelopes, while the Village amount included tax & winter ads. A motion was made by Trustee Stene and seconded by Trustee Jenson to approve consent agenda items 6a-6f which includes Regular Board Meeting Minutes –January 13, 2025, Review Statement of Bills Pooled Checking–January 13th, 2025 to January 26th, 2025 and Review Statement of Bills Solid Waste & Recycling Checking – January 13th, 2025 to January 26th, 2025.

A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

A motion was made by Trustee Burcham and seconded by Trustee Best to move item 7c, which requires no action, to 8e. A voice vote was taken with all members voting in favor. Motion carried.

Chippewa Valley Door Estimate/Down Payment-Cold Storage door repair-\$995/\$597-approval. Bates explained the cold storage door had to have the rollers replaced but the lower panel on the door is shot. In order for Chippewa Valley door to proceed, they would need a down payment in the amount of \$597, with the total cost being \$995. A motion was made by Trustee Jenson and seconded by Trustee Stene to approve paying the down payment of \$597 and the total cost of \$995. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

Rescue Billing Company Change-Discussion – Rescue Director Smith explained our current third party billing company has not been up to par with their job. Claims are late getting billed, totals are not sent, payments are delayed and we have a lot of outstanding money out there. Communication with them has been minimal, they don't reply to us in a timely manner. Smith stated while at the WEMSA conference she had picked up some information on billing companies. Johnson & Smith would like permission to look into these companies to see what they can offer. Deputy Clerk Riemer stated she would want to be involved in this process since she handles the financial part of this process. A motion was made by Trustee Stene and seconded by Trustee Best to approve Johnson and Smith looking into other companies, while including Deputy Clerk Riemer. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham, and Prince. Voting Against: none. Motion carried.

Change of Office Hours- Johnson explained we often get calls that customers can't make it to the office by 4:00pm. The Library has also commented that people come in to have things faxed or scanned after office hours and they are not set up to accommodate. Johnson would like to switch her hours to Monday & Tuesday until 6pm and work until noon on Fridays, while Riemer's hours would remain the same, M-F 8am -4pm. Johnson stated she would want 30 days to get the word out, so this would not be effective until March 1, 2025. Trustee Jenson was concerned about packets, minutes, etc being completed on Fridays before meetings. Riemer stated she has been doing most of that and it shouldn't be a problem as long as Johnson has everything to her. The schedule would be modified if Riemer wasn't able to work on a Friday or for vacation days. A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the change of office hours on a 6 month trial period. A voice vote was taken with all members voting in favor. Motion carried.

Edvest-529 Plans Benefit Option-no cost to Village- Discussion and possible action- Administrator Johnson explained this benefit option is for anyone that wanted to invest in their children's or grandchildren's future education. It is a tax-deferred plan, is very flexible, and funds can be transferred to another eligible beneficiary or rolled into a Roth IRA if not completely used. A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve the Edvest 529 Plan to the employees. A voice vote was taken with all members voting in favor. Motion carried.

Village Hall cleaning-Discussion- Johnson and Library Director Bragg-Hurlburt had discussed hiring someone to clean the bathrooms and hallway so Deputy Clerk Riemer did not have to anymore. It is hard to keep up on in the winter months and Riemer has had

some sciatica issues. One of the patrons of the library has a business and was interested. Her rate is \$35/hour and that would be a shared cost between the Village & Library. Riemer stated she did not mind doing it, but wished it was more a shared task so she didn't have to do it weekly. Trustee Davis stated if there is someone willing to do it, Riemer, why would we hire someone else? Davis stated Johnson should present to the Library to participate in helping with the cleaning or they could cover the total cost. Trustee Jenson made a motion to table the subject and re-visit after talking with the Library. Trustee Burcham seconded. A voice vote was taken with all members voting in favor. Motion carried.

Committee/Department Reports/Discussions-no action- Johnson wanted the Board to be aware of the ordinance update process that would be taking place this year. Johnson will be giving a couple updates, the Board will look over and approve or change at following meeting. Ralph, with the Messenger, stated there were a lot of state statutes to consider. Johnson stated she has been in contact with the Village attorney to make sure everything will be correct.

The Board also got to see pictures of the new ambulance set to arrive at the end of the week or beginning of next week. Smith stated it was sleek, shiny and beautiful. Johnson suggested an open house/ribbon cutting to showcase to the community. Smith thought a ribbon cutting would be better in warmer weather, discussion of open house will be determined.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee Burcham to adjourn the meeting at 7:52 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Carrie Johnson, Administrator-Clerk-Treasurer