

## Village Board Meeting – February 24, 2025

On February 24, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present: Trustees Best, Burcham, Rud and Prince. Trustees Jenson, Stene and Davis were excused. Others present were Library Director Bragg-Hurlburt, Public Works Director Bates, EMT employee Addison Gray, Deputy Clerk-Treasurer Riemer and LeAnn Ralph with the Messenger.

**Public Comments** none.

### **Consent Agenda**

**Regular Board Meeting Minutes –February 10<sup>th</sup>, 2025**

**Review Statement of Bills Pooled Checking– February 10<sup>th</sup>, 2025 to February 23<sup>rd</sup>, 2025**

**Review Statement of Bills Solid Waste & Recycling Checking – February 10<sup>th</sup>, 2025 to February 23<sup>rd</sup>, 2025**

**Training Request –Carrie Brown -LWM Round Table@ Menomonie 3/27/25-\$20**

**Licenses- Scharlau Investments-Mobile Home License-January 2025-December 2025**

A motion was made by Trustee Burcham and seconded by Trustee Rud to approve consent agenda 6a-6f, which includes Regular Board Meeting Minutes, February 10<sup>th</sup>, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, February 10<sup>th</sup> to February 23<sup>rd</sup>, 2025, Training request for Carrie Brown LWM Round Table @ Menomonie 3/27/25 for \$20 and Scharlau Investments Mobile Home License for January 2025-December 2025. A voice vote was taken with all members voting in favor. Motion carried.

### **Consideration Items**

**Library 2024 Annual Report-Lisa Bragg-Hurlburt-no action needed.** Bragg-Hurlburt presented the Board with a packet showing the stats for 2024. A visual chart was provided to show the circulation trends from 2023 -2024 which stayed very consistent. She also informed the Board that fund raising added \$11,000 to the budget and an additional \$5000 from Dunn County. She stated the community really stepped up and helped out a lot. Looking forward to 2026, she is expecting to ask the Board for the same amount as this year and looks to have a healthy budget. Bragg-Hurlburt also stated there was a patron who stepped up and would match amount up to \$40,000 for donations to the Elevator Project. She will be mailing informational flyers. Trustee Burcham suggested putting them in with the water bills to save money.

**Approval of selling handicap crosswalk access-DOT-revisit** Bates stated that during a meeting they did find out that the DOT wanted to obtain because accesses are non-compliant with current changes, the DOT would take care of them and would be uniform and compliant. A motion was made by Trustee Best and seconded by Trustee Burcham to approve the sale of the handicap crosswalk access to the DOT for \$500. Voting For: Trustees Best, Rud, Burcham and Prince. Voting Against: none. Motion carried.

**New Auditorium Rental Agreement Approval-** Deputy Clerk Riemer explained there were some problems with a large group that had rented the auditorium previously. There was miscommunication regarding how many would be in attendance, not complying with rules and other concerns were brought up. She revised the application/agreement to be rented based on the size of the attendees, preferred hours to be rented and some general upgrades to the rules. Trustee Best wanted to know what happened if the renters did not clean up, Riemer stated the deposit was kept if any extra work was needed. A motion was made by Trustee Burcham and seconded by Trustee Rud to approve the new auditorium rental agreement as worded. Voting For: Trustees Best, Rud, Burcham and Prince. Voting Against: none. Motion carried.

**Bobcat Rollout-** Bates explained this was the same price as previous years and would be upgrade number 7 for the bobcat. A motion was made by Trustee Burcham and seconded by Trustee Best to approve the rollout for the Bobcat for the quote amount of \$4500.66. Voting For: Trustees Burcham, Rud, Best and Prince. Voting Against: none. Motion carried.

**Workhorse Remote Hosted Setup-** Deputy Clerk Riemer stated this was at Administrator Brown's request. Trustee Burcham had some questions which Riemer could not answer. A motion was made by Trustee Burcham and seconded by Trustee Rud to table the Workhorse Remote Hosted Setup until Administrator Brown could be present to answer questions. A voice vote was taken with all members voting in favor. Motion carried.

**Resolution 2025-01-Ordinance Update: Position Title Change-** Deputy Clerk Riemer stated the resolutions were emailed that morning from the attorney with correct wording and were ready to be implemented. A motion was made by Trustee Burcham and seconded by Trustee Best to approve Resolution 2025-01-Ordinance update: position title change. Voting For: Trustees Burcham, Rud, Best and Prince. Voting Against: none. Motion carried.

**Resolution 2025-02-Title 3 Chapter1 – Finance and Public Records Sections 3-1-1 to 3-1-7 Update Verbiage and Statute References-**

A motion was made by Trustee Burcham and seconded by Trustee Rud to approve Resolution 2025-02-Title 3 chapter 1-Finance and Public Records Sections 3-1-1 to 3-1-7-update verbiage and stature references. Voting For: Trustees Best, Rud, Burcham and Prince. Voting Against: none. Motion carried.

**Committee/Department Reports/Discussions-(no action)** Deputy Clerk Riemer wanted the Board to know that Johnson Monument will reimburse us for any referrals that she makes to them, that will go to the cemetery fund. She also updated from the February 10<sup>th</sup> meeting that public works will return from the conference in case of snow or other emergency, that the cemetery signed cost was approved at the December meeting, just verbiage needed approval, and that she was not aware that anything had to be in color for the packets, Administrator Brown should make her aware next time.

**Closed Session- Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.**

**a. Personnel request**

A motion was made by Trustee Burcham and seconded by Trustee Rud to convene into closed session at 7:29 p.m. Voting For: Trustees Best, Rud, Burcham and Prince. Voting Against: none. Motion carried.

**Open Session- Motion to convene into open session to take any action resulting from the closed session.**

**a. Discuss/consider action from closed session if any.**

A motion was made by Trustee Burcham and seconded by Trustee Best to convene into open session at 7:43 p.m. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Trustee Burcham and seconded by Trustee Best to not approve the \$500 bonus for the EMT employee. Voting For: Trustees Best, Rud, Burcham and Prince. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee Burcham and seconded by Trustee Rud to adjourn the meeting at 7:44 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jeff Prince, Village President

Attest: \_\_\_\_\_  
Sheila Riemer, Deputy Clerk-Treasurer