

## Village Board Meeting – March 10, 2025

On March 10<sup>th</sup>, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Burcham, Rud, Jenson, Stene, Davis and Prince. Trustee Best was excused. Others present were Mitch Nichols with Ayres Associates, Public Works Director Bates, Administrator-Clerk-Treasurer Brown, Deputy Clerk-Treasurer Riemer and LeAnn Ralph with the Messenger.

**Public Comments** none.

### **Consent Agenda**

**Regular Board Meeting Minutes –February 24<sup>th</sup>, 2025**

**Review Statement of Bills Pooled Checking– February 24<sup>th</sup>, 2025 to March 9<sup>th</sup>, 2025**

**Review Statement of Bills Solid Waste & Recycling Checking – February 24<sup>th</sup>, 2025 to March 9<sup>th</sup>, 2025**

**Training Request –none**

**Licenses- none**

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda 6a-6f, which includes Regular Board Meeting Minutes, February 24<sup>th</sup>, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, February 24<sup>th</sup> to March 9<sup>th</sup>, 2025. A voice vote was taken with all members voting in favor. Motion carried.

### **Consideration Items**

**Mitch Nichols-Ayres Associates-Highway 40 project discussion(update-no action)** Nichols presented to the Board some estimated unit prices for different areas that may be included in the street project. He stated that until the Village receives the SMA, State Municipal Agreement, no letters should be sent out to residents. The SMA will state what work will be done, mill or overlay, cost sharing, Village portion etc. Once the SMA is gone over the Village will want to send letters letting everyone know the plan and agenda for the 2026 Highway 40 project. Nichols also stated the ordinances should be looked over to make sure everything is done is correctly. Some of the Trustees wondered who the Village would be talking to regarding questions about the project. Nichols stated a project manager will be assigned and that name will be on the SMA. Once that is received the Board would know who to contact. Administrator Brown was in contact with the DOT and they did state the Village should begin looking for additional Village funding for the project. She is looking into the LRIP Grant for starters. Trustee Stene wondered if any funds from TID's could be used. Nichols did not think it fell under the guidelines of a TID district, the Village would have to consult with Ehler's for that answer.

**Rescue-Insight Billing Company/Rescue-ESO Software** Administrator Brown stated we are looking for a different option for third party billing since the current company has not been responsive to our needs. There are outstanding claims going back roughly 18 months. There was discussion about what we pay now for Unified Solutions vs new costs with Insight & ESO. Riemer stated she was very impressed with Insight stating they would provide items needed & she would be able to log into the program to see claims, which she cannot do now, Unified provides reports but are not always complete or in a timely manner. The Board would like to have more stats provided before making any decision and would like Riemer to check with other communities to see what they use to compare. Riemer, Brown and Smith will work on getting that information for the next meeting. A motion was made by Trustee Stene and seconded by Trustee Burcham to table this item until the next meeting. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene and Prince. Voting Against: none. Motion carried.

**Workhorse-online version \$1200-** Administrator Brown stated she would like to get this so there are better options for reporting that she does and having better access if she is working at home. Trustee Jenson stated it was different than what they currently use, kind of like Quick Books, online has more options. Brown said the reporting takes a lot longer than needed with the current version and it would free up more of her time to work on other things. Riemer stated she would like Brown to be more proficient in the Workhorse program before making the purchase. Trustee Burcham wanted to know if Brown was learning more, she stated there were a few things that had not come up yet, but she thought so. Riemer stated there were more things like checks, invoicing etc. for Brown to learn first. A motion was made by Trustee Davis and seconded by Trustee Rud to table the purchase of Workhorse online version until Brown was more efficient with the whole program. A voice vote was taken with all members voting in favor. Motion carried.

**Committee/Department Reports/Discussions-no action-** Brown wanted to remind the Board to look over the next Ordinance updates for the next meeting.

**Adjourn** – A motion was made by Trustee Burcham and seconded by Trustee Stene to adjourn the meeting at 7:48 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jeff Prince, Village President

Attest: \_\_\_\_\_  
Carrie Brown, Administrator-Clerk-Treasurer